Request for Proposal

Internet Access

Athens Regional Library System

E-rate Funding Year
July 1, 2018 through June 30, 2019
REQUEST FOR PROPOSAL
Internet Access
Athens Regional Library System

The Athens Regional Library System invites vendors to submit proposals in accordance with the terms and conditions of this Request for Proposal (RFP). This RFP provides the requirements and evaluative criteria for Internet services and requests a detailed response from all prospective vendors, including pricing and service descriptions, in a specified format.

Our goal is selecting an Internet Service Provider that can provide Internet Access at 11 branch locations for the Athens Regional Library System.

*The work proposed in these specifications are dependent upon receipt of E-rate Funding for Internet Access beginning with E-rate Funding Year 2018.*

We are requesting pricing for a 1-year contract with the option for (2) 1-year extensions for all 11 branch locations. We are also requesting pricing for a 3-year contract with the option for a 1-year extension for all 11 branch locations. The Internet services shall commence on July 1, 2018 at the 11 branch locations.

**Background Information**
The headquarters of the Athens Regional Library System is located in Athens, GA. We are seeking managed Internet service, Static IP address allocation for continued access to IP-based library resources, CIPA compliant content filtering and firewall, and monitoring and support of the Internet connection for the following locations:

<table>
<thead>
<tr>
<th>Library</th>
<th>Address</th>
<th>Connection</th>
<th># Computers</th>
<th># Static IPs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Clarke County</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Athens-Clarke County Library</td>
<td>2025 Baxter Street, Athens, GA 30606</td>
<td>100 Mb fiber</td>
<td>300</td>
<td>32</td>
</tr>
<tr>
<td>Pinewoods Library and Learning Center</td>
<td>1465 US Hwy. 29N, Lot F-12, Athens, GA 30628</td>
<td>8 T-1 lines, 12Mb connection</td>
<td>15</td>
<td>8</td>
</tr>
<tr>
<td>East Athens Resource Center</td>
<td>400 McKinley Drive, Athens, GA 30601</td>
<td>10Mb fiber</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Lay Park Resource Center</td>
<td>297 Hoyt Street, Athens, GA 30601</td>
<td>10Mb fiber</td>
<td>4</td>
<td>8</td>
</tr>
<tr>
<td>Winterville Library</td>
<td>115 Marigold Lane, Winterville, GA 30683</td>
<td>20Mb fiber</td>
<td>10</td>
<td>8</td>
</tr>
<tr>
<td><strong>Oconee County</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bogart Library</td>
<td>200 S. Burson Street Avenue, Bogart, GA 30622</td>
<td>20Mb fiber</td>
<td>10</td>
<td>8</td>
</tr>
</tbody>
</table>
### Services required for this RFP

Services sought in a contract resulting from this RFP are as follows:

- Standard Internet service (cable or fiber)
- Static IP address allocation for continued access to IP-based library resources
- CIPA compliant content filtering and firewall
- Monitoring and support of the Internet connection.

Service Provider will provide all necessary equipment, IP addresses, connections, routers, etc. needed for Internet Access at the library. CIPA (Child Internet Protection Act) compliant content filtering must be included as part of service.

The vendor will be responsible for all service, installation, maintenance, support, and monitoring of Internet connections. Prompt response times and on-site repairs during operating hours and proactive monitoring are required.

Full implementation of Internet service must occur by July 1, 2018.

### Requested Bandwidth for the library

<table>
<thead>
<tr>
<th>Library name</th>
<th>Address</th>
<th>Requested Bandwidth</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Clarke County</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Athens-Clarke County Library</td>
<td>2025 Baxter Street, Athens, GA 30606</td>
<td>Quotes for 100, 150, &amp; 300 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Pinewoods Library and Learning Center</td>
<td>1465 US Hwy 29N, Lot F-12, Athens, GA 30628</td>
<td>Quotes for 12, 20, &amp; 50 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>East Athens Resource Center</td>
<td>400 McKinley Drive, Athens, GA 30601</td>
<td>Quotes for 10 &amp; 20 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Library Name</td>
<td>Address</td>
<td>Service Speeds</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>---------------------------------------</td>
<td>-----------------------------------------------------</td>
</tr>
<tr>
<td>Lay Park Resource Center</td>
<td>297 Hoyt Street, Athens, GA 30601</td>
<td>Quotes for 10 &amp; 20 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Winterville Library</td>
<td>115 Marigold Lane, Winterville, GA 30683</td>
<td>Quotes for 20 &amp; 30 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Oconee County</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bogart Library</td>
<td>200 S. Burson Avenue, Bogart, GA 30622</td>
<td>Quotes for 20 &amp; 30 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Oconee County Library</td>
<td>1080 Experiment Station Road, Watkinsville, GA 30677</td>
<td>Quotes for 50 &amp; 75 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Franklin County</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Royston Public Library</td>
<td>634 Franklin Springs St. Royston, GA 30662</td>
<td>Quotes for 50 &amp; 75 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Lavonia-Carnegie Branch Library</td>
<td>28 Hartwell Road, Lavonia, GA 30553</td>
<td>Quotes for 50 &amp; 75 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Madison County</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Madison County Library</td>
<td>1315 Highway 98 West, Danielsville, GA 30633</td>
<td>Quotes for 50 &amp; 75 Mb/s (or nearest available speeds)</td>
</tr>
<tr>
<td>Oglethorpe County</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Oglethorpe County Library</td>
<td>858 Athens Road, Lexington, GA 30648</td>
<td>Quotes for 50 &amp; 75 Mb/s (or nearest available speeds)</td>
</tr>
</tbody>
</table>

**Invoicing**

Services may be requested under this RFP for both E-rate eligible and non-E-rate eligible locations and/or services. Services not eligible for e-rate should be invoiced separately.

All invoices must be based on a first-of-the-month through end-of-the-month cycle.

Errors on invoices cannot be remedied by credits on invoices. All errors must be repaid by a check cut by the Service Provider within 30 days of notification such error.

It is important that the vendor understand that this Internet Access Proposal has been submitted on our library E-rate application which, if approved, will entitle the library to receive up to a 90% discount (depending on the county) through the Universal Service Fund.

Discounted billing for the library is highly preferred.
Service Provider Requirements

SPIN and FCCRN Required

It is the intention of Athens Regional Library System to apply for discounts under the Schools and Libraries ("E-rate") program for some or all of the services that are the subject of this RFP. Services may be requested under this RFP for both E-rate eligible and non-E-rate eligible locations and/or services. Therefore, all Service Providers responding to this RFP must participate in the E-rate Program and must comply with all applicable FCC rules.

The Service Provider is required to submit its SPIN and FCCRN as part of the Proposal. If you do not have a SPIN and FCCRN, you MUST obtain them before you respond to this RFP.

*You can obtain a SPIN by following the directions on the Schools and Libraries Division ("SLD") web site which is found at the following URL:

*You can obtain an FCCRN from the FCC web site which is found at the following URL: [https://fjallfoss.fcc.gov/coresWeb/publicHome.do](https://fjallfoss.fcc.gov/coresWeb/publicHome.do)

Document Retention, Production of Records, and Audits

Pursuant to 47 C.F.R. § 54.516, the Service Providers have the following obligations with respect to document retention, production of records and audits:

The Service Providers shall retain documents related to the delivery of discounted telecommunications and other supported services for at least 10 years after the last day of the delivery of discounted services. Any other document that demonstrates compliance with the statutory or regulatory requirements for the schools and libraries mechanism shall be retained as well. Comprehensive information about document retention requirements is found in the FCC's Fifth Report and Order (FCC 04-190). The Service Providers shall produce such records at the request of any representative (including any auditor) appointed by a state education department, the Administrator, the FCC or any local, state or federal agency with jurisdiction over the entity.

The Service Providers shall be subject to audits and other investigations to evaluate their compliance with the statutory and regulatory requirements for the schools and libraries universal service support program including those requirements pertaining to what services and products are purchased, what services and products are delivered, and how services and products are being used. Athens Regional Library System must provide written consent before a Service Provider releases information to the auditor, reviewer, or other representative.

The Service Provider shall assume responsibility for its subcontractors’ compliance with the FCC requirements on document retention, production of records, and
Lowest Corresponding Price

Pursuant to 47 C.F.R. § 54.511, Service Providers shall not submit bids for or charge Athens Regional Library System a price above the lowest corresponding price for supported services, unless the FCC, with respect to interstate services or the state commission with respect to intrastate services, finds that the lowest corresponding price is not compensatory. Promotional rates offered by a Service Provider for a period of more than 90 days must be included among the comparable rates upon which the lowest corresponding price is determined.

Pricing Transparency

Pursuant to the FCC’s E-rate Modernization Order (FCC14-99) released July 23, 2014, the Commission provided notice to all Service Providers that the receipt of E-rate support will be conditioned on disclosure of pricing information beginning in Funding Year 2015. The Commission states in the Order that contracts executed after the effective date of the Report and Order may not contain restrictions barring publication of purchasing price data, and that any such restrictions shall have no effect.

Contract Terms & Conditions

The following Terms & Conditions are to be included in contract resulting from this RFP:

- Athens Regional Library System will not sign a non-negotiated vendor contract
- Services added during the course of the contract must be coterminous with the proposed contract.
- Athens Regional Library System reserves the right to change a Service Provider if there is a legitimate reason to do so.
- Time is of the essence in the Proposed Contract.
- Should the Service Provider, its principals, agents or employees act in violation of the FCC’s policy regarding gifts, and should Athens Regional Library System be denied funding on a funding request or be subject to a commitment adjustment as a result of the aforementioned action, the Service Provider shall be liable for liquidated damages in the amount of Athens Regional Library System’s discounted portion on each of the funding requests so denied.
- The Service Provider shall comply with all applicable FCC rules, Orders, and guidance which govern the E-rate program. Notwithstanding any other remedies at law or equity, in the event the Service Provider acts or fails to act in such a way that causes Athens Regional Library System to lose E-rate funding, the Service Provider shall be liable to Athens Regional Library System for the amount of denied, reduced or adjusted funding. Additionally, the Service Provider shall be liable to Athens Regional Library System for legal or auditing.
consulting fees Athens Regional Library System incurs: to ensure compliance with the E-rate program; to respond to the FCC or USAC directives; and/or to pursue an appeal.

**Right of Rejection**

Athens Regional Library System reserves the right to accept or reject any or all responses to this RFP and to enter into discussion and/or negotiations with one or more qualified vendors at the same time, if such actions are in the best interest of the Athens Regional Library System. The Athens Regional Library System reserves the right to reject any or all bids or parts thereof, as deemed to be in the best interest of the Library.

This RFP is not a contract offer. Acceptance of a proposal neither commits the Athens Regional Library System to award a contract to any vendor, even if all requirements stated in this RFP are met, nor limits our rights to negotiate in our best interest. We reserve the right to contract with a vendor for reasons other than just price.

Failure to answer any questions in this RFP may subject the proposal to disqualification. Failure to meet qualifications and requirements will not necessarily subject a proposal to disqualification.

**Cost of Proposals**

Expenses incurred in the preparation of proposals to this RFP are the sole responsibility of the vendor.

**PROPOSAL DELIVERY**

**RFP Submission**

RFPs should be submitted in a sealed envelope addressed to the following by mail, delivery service, or hand delivery (to library administration office) no later than **2:00 PM EST, February 7, 2018**. Bids must be received at the Athens Regional Library System by this date and time. No faxed copies will be accepted.

**Mail RFPs to:**

Athens Regional Library System  
ATTN:  Greg Deal - Internet Access Proposal  
2025 Baxter Street  
Athens, GA  30606

**QUESTIONS**
All questions pertaining to this bid must be submitted by completing the form on the Library Systems webpage [http://www.athenslibrary.org/rfp](http://www.athenslibrary.org/rfp)

Questions submitted will be answered on our FAQ which will be posted to [http://www.athenslibrary.org/rfp](http://www.athenslibrary.org/rfp)

Vendors are responsible for checking updated information, changes, additions, etc., on the library’s webpage.

**Evaluation Criteria**

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cost effectiveness</td>
<td>30%</td>
</tr>
<tr>
<td>Administrative</td>
<td>20%</td>
</tr>
</tbody>
</table>
| • Ability to provide full implementation of Internet service by July 1, 2018.  
• Turnkey process with minimal disruption of library services  
• Clear and detailed line item billing  
• Ability and Willingness to adhere to Contract Terms & Conditions  
• Ability and Willingness to meet invoicing requirements  
• Ability and Willingness to comply with Service Provider Requirements |        |
| Ability to meet technical requirements                  | 20%    |
| • Sufficient bandwidth for library needs  
• Reliable bandwidth  
• Static IP address allocation  
• CIPA compliant filter and firewall option included |        |
| Past Performance (experience)                           | 15%    |
| • Experience with libraries and schools preferred  
• E-rate expertise preferred |        |
| Support and Maintenance                                  | 15%    |
| • Prompt phone response  
• Prompt on-site assistance when appropriate  
• Proactive monitoring  
• Direct access to Network Operations Center |        |
| **Total**                                                 | **100%** |
We are requesting that the vendor mark Yes/No/Planned in the following tables to provide additional details regarding their services.

**Administrative**

<table>
<thead>
<tr>
<th>Description</th>
<th>YES</th>
<th>NO</th>
<th>Planned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clear billing, clear line items with each location.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>User-friendly portal for bandwidth usage reports and billing.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clear labeling of filtering and firewall settings in portal and configuration documents.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Can provide SPI billing.</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Ability to include all fees (including Universal Service Fees) in the contract.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Ability to meet technical requirements**

<table>
<thead>
<tr>
<th>Description</th>
<th>YES</th>
<th>NO</th>
<th>Planned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ability to provide bandwidth at all locations in the amount specified, proactively monitoring for performance SLA metrics (including uptime, latency, jitter, packet loss), notify customers when there is a problem affecting service.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Static IP address allocation for continued access to IP-based library resources.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ability to start services at 11 locations by July 1, 2018. Ability to assess any issue which could cause delay and give clear instructions how to address the issues and reschedule quickly for reassessment. Must be willing to make arrangements to have everything in place on July 1 with no significant loss of service.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vendor equipment allows configurations for multiple LANs for staff and public areas, can prevent access of staff LANs by public LANs, allows for access to certain resources within each LAN, and is configurable for additional LANs that the library may need to create</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CIPA compliant content filtering and firewall - filtering allows multiple filter configurations for staff and public areas, provides portal or control panel type access to make alterations, and ability to whitelist, blacklist or complete bypass of filter for IP range or individual library computer or device.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>For the Pinewoods branch, support current T1 lines or equivalent.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
For the Pinewoods branch, provide a different type of connection to increase the amount of bandwidth to 20 - 50 mbps.

### Past performance

<table>
<thead>
<tr>
<th>Description</th>
<th>YES</th>
<th>NO</th>
<th>Planned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Experience with libraries and schools.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E-rate knowledgeable contact on vendor’s staff.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Support and maintenance

<table>
<thead>
<tr>
<th>Description</th>
<th>YES</th>
<th>NO</th>
<th>Planned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proactive monitoring and support of the Internet connection.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Can provide direct phone number to NOC for library IT staff.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NOC staff can make changes to filter and firewall, including opening firewall ports and troubleshooting access errors to determine ports needed to open at library’s request.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**INSTRUCTIONS TO BIDDERS**

This RFP document may be downloaded from the internet at [http://www.athenslibrary.org/rfp](http://www.athenslibrary.org/rfp)

Vendors should frequently, during the bid process, check [http://www.athenslibrary.org/rfp](http://www.athenslibrary.org/rfp) for updated information and clarifications.

**QUALIFICATIONS OF BIDDERS**

The Athens Regional Library System may make such investigation as they deem necessary to determine the ability of bidder to perform the work. Athens Regional Library System reserves the right to reject any bid if investigation of such bidder fails to satisfy the Athens Regional Library System that such bidder is properly qualified to carry out the obligations of the contract, and to complete the work contemplated therein.

Bidders may be required to submit the names and addresses of the officers or principals of the Corporation, firm or partnership submitting a bid. Failure to comply could result in the rejection of such bid as non-responsive.

All bidders must be prepared to present suitable evidence of their financial standing.
Athens Regional Library System has the right to reject any and all bids from any bidder that is in or contemplates bankruptcy of any chapter or nature. Said bidder must notify the Athens Regional Library System in writing of any existing condition or knowledge of same.

No verbal instructions or information to bidders will be binding. The specifications will be considered clear and complete unless written attention is called to any apparent discrepancies or incompleteness thereof, before the opening of bids. Should any written inquiries be received by Athens Regional Library System, these inquiries will be answered in the question and answer portion of our webpage and posted for access by all providers.

The submission of a bid will be considered as conclusive evidence of complete examination of all instructions and specifications.

A Bid Form - Signature Page is provided in these specifications. This form must be used in submitting a bid, and all pages of the form must be completely filled out, and the whole signed by the bidder.

No bid may be withdrawn later than 3:00 PM on the day of the opening of bids. No modifications of any bid will be allowed after the same is sealed and delivered to Athens Regional Library System, however, a bidder may withdraw a bid before 3:00 PM on the day of the opening of bids and submit another bid before the closing date and time.

**FORM OF CONTRACT**

The successful bidder will be required to execute a written contract with Athens Regional Library System within ten (10) business days after acceptance of bid. It is expressly understood and agreed by the bidders that the contractual obligations of Athens Regional Library System to the bidders are effective only after the execution of a contract signed by all parties and E- Rate funding is secured from the School and Libraries Division of the Universal Service Fund.

**SPECIFICATIONS**

These specifications are intended to cover the furnishing of all materials and the performance of all work that may be required or necessary for the complete performance of the contract, and the bidder will be required to do all things that may be necessary to fully complete the work within the purview of these specifications.

Equipment and/or material to be furnished shall meet with the approval of the IT Manager or designated representative.
All equipment and/or material shall conform to the requirements of these specifications, and any equipment and/or material condemned by the IT Manager as not meeting these specifications shall at once be removed and replaced with acceptable equipment.

**ADDITIONS OR DEDUCTIONS**

Athens Regional Library System shall have the right, without invalidating the contract, to make additions to or make deductions from the work covered by these specifications, and in case such deductions or additions are made, an equitable adjustment of the addition to or deduction in cost shall be made between Athens Regional Library System and the bidder, as shown in a written amendment to the contract.

**PROTECTION BY BIDDER**

The bidder agrees to indemnify and hold harmless Athens Regional Library System and their representatives from all suits or actions of every nature and description brought against them or any of them, on account of the use of patented or copyrighted appliances, materials, products or processes, and from all legal expenses and costs of suits regarding the same.

The bidder shall obey all Federal, State, County, and City laws or ordinances in any way pertaining to the work, and shall obtain all permits that may be necessary for its performance if required. (a) That in the hiring of employees for the performance of such contract, no bidder, sub-contractor, nor any person acting on behalf of such bidder or sub-contractor shall by reason of race, creed or color discriminate against any citizen of the United States who is qualified and able to perform the work to which the employment relates; (b) Nor shall they in any manner discriminate against or intimidate any employees hired for the performance of the work on account of race, creed or color. House Bill 87, Section 3, E-verify Form.

The bidder shall not assign, transfer, convey, sublet or otherwise dispose of the contract or any part thereof to anyone without the written consent of the Athens Regional Library System.

**RESERVATIONS**

Athens Regional Library System reserves the right to reject any or all bids and also reserves the right to waive any informality in the bids received.

Any bidder who has demonstrated poor performance during either a current or previous agreement with Athens Regional Library System may be considered as an unqualified source and their bid may be rejected. Athens Regional Library System reserves the right to exercise this option as is deemed proper and/or necessary.
BID FORM

Attached to these specifications is the "Bid Form-Signature Page" which must be completely filled out and signed by each bidder and included in their RFP submission.

All bids must be sealed, marked, and delivered in accordance with instructions on pages 4 - 7 of this RFP. Bids will be opened and read by Athens Regional Library System administrative staff, IT Manager, and the Business Manager within 3 weeks of receipt of bids. Recommendations will be made and the Library Director will award the contract

EXEMPTION FROM GEORGIA SALES TAXES

Athens Regional Library System is exempt from Georgia State Sales Tax. Net prices as shown in the proposal shall exclude said State tax amounts. Bidders shall inform all prospective subcontractors and suppliers from whom they expect to obtain services or supplies of the tax exempt status of the Athens Regional Library System. Following the contract award, an exemption certificate will be furnished by Athens Regional Library System.
FORM FOR PROPOSAL SUBMITTAL

STATEMENT OF VENDOR’S QUALIFICATION

To accompany proposals submitted for Internet Access for the Athens Regional Library System.

Name of Vendor’s Firm: ________________________________

Name of Company Representative: ________________________________

Business Address: ________________________________________________________

________________________________________________________________________

Phone Number: ____________________________________________________________

When / Where Organized? ________________________________

Partnership ________________ Corporation ________________

Vendor must provide a Service Provider Information Number assigned by the Schools and Libraries Division (SLD):

SPIN Number: ________________________________

How many years have you been engaged in this business under the present firm name?

________________________________________________________________________

Please attach to this statement at least three references, including: (name, address, title, phone number and brief description of work performed, including dates of work).

Date: ________________________________________________________________

Firm Name: __________________________________________________________________

By: __________________________________________________________________

Title: __________________________________________________________________
BID FORM - SIGNATURE PAGE

Date ___________________________

TO: Athens Regional Library System

This bid is submitted in accordance with your RFP inviting bids to be received for the project identified as “Internet Access.” Having carefully examined the RFP, all Instructions, Specifications, all addenda, and being familiar with the various conditions affecting the work, the undersigned, hereby agrees to furnish all material, perform all labor, and do all else necessary to complete the work in strict accordance with the specifications for price as contained herein.

In the event this bid is accepted the undersigned is hereby bound to commence and complete all of the work included under this contract in such time and such manner as designated for the various items he has contracted to supply or perform.

In submitting this bid, it is understood that the unrestricted right is reserved by the Athens Regional Library System in making the award to reject any and all bids or parts thereof, or to waive any informalities or technicalities in said bids.

The undersigned hereby certifies that this bid is genuine and made in the interest or in behalf of any person, firm or corporation not herein named; that the undersigned has not directly or indirectly induced or solicited any bidder to refrain from bidding, and that the undersigned has not, in any manner, sought by collusion to secure for himself an advantage over any other bidder.

TOTAL AMOUNT BID OPTION:

Evidence of a Performance Bond is required if your company is selected:

_____ I will provide a Performance Bond from

Bonding Company ________________________________

Name of Agent _________________________________

Address _________________________________

Bidder MUST provide Federal EIN ______________________________

and E-Rate SPIN ________________________________

(Print Name)
Bid must be signed for Consideration:

(Signature)